



Rowmark
5409 Hamlet Dr.
Findlay, Ohio 45840
www.rowmarkllc.com

Title: Controller

Reports To: Vice President of Finance

Primary Purpose: Responsible for the control of the Company's consolidated accounting and reporting functions, including preparation of financial statements for company stakeholders. Other areas of responsibility include managing all the accounting and finance functions including analysis, strategic planning, capital project cost-benefit analysis, budget preparation, profit-sharing plan reporting, problem resolution, restructuring, and acquisitions.

Expected Attributes:

- Positive attitude with a high level of accountability, personal drive, ambition, integrity
- Driven to meet and exceed goals with a passion to work under pressure to perform
- Competent in communicating directly, publicly and openly throughout the organization
- High level of problem solving, troubleshooting, and task/project management skills with the ability to work both independently and within a team
- Passion for continuous improvement in all aspects of the company's performance; Driven for results and measuring progress
- Demonstrated strong oral and written communication and presentation skills
- Strong research, analytical, negotiating and problem solving skills
- High level of multi-tasking skills, with a strong attention to details
- Ability to learn processes quickly and teach/mentor others.

Qualifications:

- Bachelor's degree in Accounting or Finance; CPA or MBA preferred
- At least 7-10 years of accounting management experience, in a manufacturing and/or distribution environment preferred
- Experience supervising a team and ability to manage using effective motivational metrics and setting expectations
- Previous experience working within ERP systems for accounting management.
- Efficient with Microsoft Office software (Word, Excel, PowerPoint)
- Travel: Will travel occasionally to other company locations, leadership meetings, training, etc. International travel could be required on occasion.

Primary Duties & Responsibilities:

- Manage the monthly closing of books, including G/L review, journal entry review and posting, and consolidation of the company's financials and analysis.
- Lead and develop employees who directly report to Controller. Positively influence employees throughout the organization.
- Preparation and review of divisional and consolidated financial statements for the company's stakeholders (management, Board, Banks and other reporting agencies).
- Review budget-to-actual reporting and analysis.



- Capital project and fixed asset management including tracking of new and disposed of assets, appropriate book and tax depreciation calculations and creation of cost-benefit analysis on new projects for discussion and approval.
- Manage the creation and consolidation of the annual budget, including the analysis of budget vs. prior year. Administer guidelines and budget templates to the individual departments and then consolidate entire company's budget and revenue to determine yearly goals.
- Assist with the development of the yearly profit-sharing plan and provide monthly updates.
- Responsible for GAAP and Tax compliance as it relates to current company structure and new acquisitions.
- Review and present Key Performance Indicators (KPI's) to management.
- Manage global cash management, including vendor payments and customer collections.
- Review monthly borrowing base calculations.
- Interact with external auditors to assist with the completion of an annual audit of the Company's financial statements.
- Compile appropriate information to assist with the completion of the annual tax return.
- Review due diligence for potential acquisitions, review plans and implementation schedule. Assist with and play an intricate part in system integrations related to new acquisitions.
- Prepare ad hoc reporting and requests from management and other areas.
- Participate in or lead various cross-functional projects and reports as requested (i.e. company restructuring and facility closures, acquisitions, process improvements, and cost reduction initiatives).
- Monitor and submit tax estimates for payment.
- Complete all other projects and tasks assigned by supervisor.

At Rowmark, we are passionate about making our customers look great!

We proudly manufacture, market and distribute of a wide array of innovative and quality products for our customers primarily in the awards, recognition and signage markets.

Founded in 1997, our company has developed into the leader in the markets we serve. Our state-of-the-art manufacturing, warehousing and distribution systems continue to be keys to our success.

Rowmark is headquartered in Findlay, Ohio, where it manufactures its plastic sheet materials. Our extensive product line of sheet materials are distributed in over 85 countries around the world.

Please send resume and salary requirements to: kwinner@rowmark.com

Rowmark is an Equal Opportunity Employer that values our employees and offers a competitive pay and benefits package, an encouraging, supportive environment with training, professional development, recognition programs and career growth opportunities. Our benefits include profit-sharing, medical, dental, vision, 401(k), life insurance, flexible spending account options, short-term and long-term disability, vacation and paid company holidays.



We believe that people have always been and will continue to drive the success of our company. If this sounds like the opportunity for you, we invite you to submit your name for consideration.