



**Location for this position:**

Rowmark  
5409 Hamlet Dr.  
Findlay, Ohio 45840  
[www.rowmarkllc.com](http://www.rowmarkllc.com)

**Job Title:** Business Intelligence Analyst

**Reports To:** Vice President of Finance

**Primary Purpose:** Work closely with teams throughout the company to create meaningful metrics and dashboards that help to support solid business decision-making and company objectives.

Monitor progress & issues associated with company initiatives and their impact on business' financials. Conduct detailed financial analysis of the business including advanced financial modeling, profitability analysis, and return on investment/discounted cash flow evaluations.

**Expected Attributes of Employees:**

- Positive attitude with a high level of ethical standards, accountability, personal drive, ambition, integrity.
- Competent in communicating and building relationships directly and openly throughout the organization, strong verbal and written communication skills.
- High level of problem solving, troubleshooting, and multi-task/project management skills.
- Passion for continuous improvement in all aspects of the company's performance; Driven for results and measuring progress.
- Ability to work in a fast-paced, interactive work environment; Working effectively with fellow team members to become cross-trained and to cross-train others to meet deadlines during times of peak workloads and special projects.

**Qualifications:**

- Bachelor's degree in accounting or related finance degree.
- At least seven years of similar accounting experience (preferably in manufacturing and/or distribution)
- Working knowledge of cost accounting principles, practices and procedures.
- Experience with accounting software and integrated ERP systems (experience with new ERP platform integrations or upgrades a plus)
- Efficient with Microsoft Office software (Word, Excel, PowerPoint), primarily MS Excel
- CPA and/or Master's degree preferred but not required

**Primary Duties & Responsibilities:**

- Work closely with teams throughout the company to create meaningful metrics/dashboards that help to support solid business decision-making.
- Create and maintain reports, dashboards, and metrics which provide actionable information to team members and supports company objectives and goals.
- Provide data analysis for requests from management, sales fulfillment centers, corporate stakeholders, etc.
- Manage special projects within timelines and expectations.
- Perform various analytical functions, such as analyzing proposed introduction of new programs, facilities acquisition, etc. and provide actionable insights.
- Participate heavily in formulating annual budget and re-forecasting as needed.
- Assist in preparing Board, lender and internal management reporting packages, including analytical review and graphs.
- Assist with month-end and complete appropriate consolidation entries and reports.



- Develop performance dashboards which accurately gauge results and assist with solid decision-making.
- Ensure data integrity and credibility of all results that are presented regardless of the format in which the data is represented by correctly understanding the business requirements behind the requests. Properly qualify the data which is used for the data analysis by taking appropriate reconciliation steps to tie out results to financial reporting where appropriate.
- Monitor developments and keep updated of the technological changes in the Company's IT environment so that appropriate efficiencies and data reporting can be achieved.
- Monitor progress/issues associated with company initiatives and their impact on business' financials.
- Conduct detailed financial analysis of the business including advanced financial modeling, profitability analysis, and return on investment/discounted cash flow evaluations. Provide technical accounting support to managers and teams as needed.
- Increase productivity of others by developing automated applications and coordinating information requirements.
- Assist in special financial and business related projects and cooperate with other departments to prepare necessary analysis.
- Complete all other projects and tasks assigned by management.

---

***At Rowmark, we are passionate about making our customers look great!***

We proudly manufacture, market and distribute a wide array of innovative and quality products for our customers primarily in the awards, recognition and signage markets.

Founded in 1997, our company has developed into the leader in the markets we serve. Our state-of-the-art manufacturing, warehousing and distribution systems continue to be keys to our success.

Rowmark is headquartered in Findlay, Ohio, where it manufactures its plastic sheet materials. Our extensive product line of sheet materials are distributed in over 85 countries around the world.

Please send resume and salary requirements to: [kwinner@rowmark.com](mailto:kwinner@rowmark.com)

---

Rowmark is an Equal Opportunity Employer that values our employees and offers a competitive pay and benefits package, an encouraging, supportive environment with training, professional development, recognition programs and career growth opportunities. Our benefits include profit-sharing, medical, dental, vision, 401(k), life insurance, flexible spending account options, short-term and long-term disability, vacation and paid company holidays.

We believe that people have always been and will continue to drive the success of our company. If this sounds like the opportunity for you, we invite you to submit your name for consideration.